Application for Academic Year 2018-19

Application Due Date
April 20, 2018

Purpose
The goal of this fund is to cultivate socially engaged research and scholarship at the College of Ethnic Studies.

Following our tradition of socially engaged scholarship and community participatory research, this grant provides seed funding for research projects, events, or creative works that involve active partnerships between faculty, students, and community partners. The projects must have clear implications and/or community impact relevant to one or more communities of color.

Application is open to all CoES tenured, tenure track and lecturer faculty.

Commitments
Grantees will be expected to:

1. Keep the Institute Director informed as to the progress of the project or of any post-award changes of significance;

2. Plan and coordinate their expenditures promptly with CCI staff, following the agreed-upon budget and prior to start of work, and submit financial documentation and paperwork according to the College-wide end-of-fiscal-year reporting deadlines.

3. Submit a Project Report to the Director at the end of the project. Reports may be published electronically as a CCI publication. Failure to submit a Project Report will result in exclusion from any future CUE or CCI funding;

4. Present to CoES faculty and students after the completion of the project.

5. Contribute information, text, data or any photographs or videos for sharing with the College and community via an article in the CCI Boletín. Project Report and materials will be used as well in the Institute Annual Report for that AY and in future fundraising materials.

Amount
The standard grant award is $5,000, though requests for up to $7,000 will be considered.
Timeframe
All projects have the 18-19 academic year to complete their work. Projects must be successfully completed by June 30, 2019, unless written authorization from the Institute Director is obtained.

Grant recipients resulting from the current call for applications will be announced in May of 2018.

Application Evaluation Criteria
Each application would be evaluated with the following criteria:

1. Relevance to communities (20%)
2. Project description and timeline (20%)
3. Partnership(s) (e.g., importance of collaboration) (20%)
4. Probability of success (e.g., qualifications and likelihood that the project will be completed in the timeframe with available resources) (15%)
5. Epistemological framing (15%)
6. Sustainability (e.g., is the project able to generate additional support) (10%)

Application materials:
1. Cover page (see attached)
2. Faculty CV (2 pages max)
3. Letter from community partner(s) expressing level of commitment and role in the project.
4. Project proposal: a maximum of 4 pages, double-spaced. The proposal should include the following elements:
   i. Relevance for community and why the project is important
   ii. Project description, purpose and goals. The central question(s) or issues your project would address. A brief summary of the relevant knowledge on the issue and the new knowledge and/or outcomes expected to result from the proposed project. What activities would you like us to fund?
   iii. Project timeline and budget*
   iv. Description of partners, their roles, skills, and expertise, and of student involvement in the project.
   v. Expected product (i.e., a creative work, a report)

*Describe in detail the requested amount and budget allocation. List all participants for whom salary support is requested, the time they intend to devote to the project, their current salary level, and the fringe benefit rate of their home institution. In addition, list any anticipated expenses for research assistance, data acquisition, data processing, and necessary supplies. We ordinarily do not pay for equipment unless it is clearly required to carry out the project; and in no case can more than $1,000 be allocated to equipment. We do not pay for travel to scholarly conferences for the presentation of research findings. Budget requests should be limited to funds that are absolutely essential to complete the project. Budgets that do not correspond to the scope of work affect the acceptance of a proposal.

Application materials should be submitted electronically to the César E. Chávez Institute at cci@sfsu.edu
2018-19 Application Cover Page

Title of Project:

PI Name(s):

Community Partner(s):

Abstract (less than 100 words):

Detailed Budget Requested: $

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<td>Principal Investigator</td>
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<td>Research Assistant(s)</td>
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<td>Benefits</td>
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<td>Data Acquisition or Processing</td>
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